



The Coolnerds 2023-2024 Policies

Application Fee

A **\$150.00 non-refundable application fee** is required for each child. It includes academic advising to help us to know where to place your child.

10 month enrollment and fees

Students are enrolled at the The Coolnerds on a year-round basis:

- 10 months classes with The Coolnerds
- 2 summer months at home

During our 10 months, any absences, including sickness, holidays and vacation, monthly payments continue for each child.

Withdrawal

When withdrawing your child, ***we require a minimum of 30-day written notice to help us plan properly.*** Extended absence arrangements require approval from The Coolnerds.

Non-refundable tuition and discounts

Your child attends The Coolnerds on a month to month, non-refundable \$600 monthly tuition which is required for each child enrolled. An additional \$50 monthly fee for high schools seniors. A 10% sibling discount is available. Otherwise, tuition cannot be discounted.

Payments

Tuition payments are due by the 1st of each month and late by the 5th. Cash, money order, direct deposit at First Horizon.

****CashApp payments require a 5% convenience fee.***

****In the event that the 5th falls on the weekend, tuition is to be rendered the Friday before the 5th.***

Late Payment

If payment is not received on time, a 10% late fee will be added. All late payments must be discussed with Dustin Jones.

- Any other fees (i.e. late pick-up fees, lost or destroyed materials, extra days) will be sent to you on the date of occurrence and are also due with your next scheduled tuition payment.
- If a tuition payment is missed, the account must be brought up to date by the next fee period or both fees will be considered late.

Receipts

Receipts will be issued monthly *upon request* and a yearly tax friendly statement will be issued January.

Tuition Adjustment

Tuition is reviewed annually. Increases typically occur in August during yearly budgeting, however an adjustment can be made at any time upon 30 days notice.

Late Pick-Up Fee (in-person classes only)

Pick-up will be between 3pm-3:30pm. If there will be delayed dismissal, we communicate via Groupme. Late pickups must involve communication with parents. A late fee of \$20 per fifteen minutes per child will be charged for any late pick-ups.

Late Arrival and Non-Compliance

- *Students should arrive online each session between 8:50am-9am. After 9:15 am, students will be unable to attend that day as late arrival disrupts our educational environment.*
- *Additionally, it is expected that students complete ALL assignments on-time or they will be unable to attend classes.*

At The Coolnerds, mistakes are understandable but failure is unacceptable. Students must be committed to a hard work ethic in order to achieve their set goals. Parents must be committed to ensuring their assignments are complete.

Students who are frequently late or behind on assignments will

- *not be assigned internships*
- *No allowed in class*
- *Possibly removed from our classes*

Behavior and Discipline

We realize that young people will behave as young people do and as part of the village, we will support the parents/guardians to develop character and maturity. We require full participation from our parents to ensure strong follow through from their enrolled students. If we must notify parents of unacceptable behavior, we expect full support from the parents to rectify any misbehavior. Please read carefully:

- *The parent of any student who is continuously disruptive will be given two (2) notices of the continuous misbehavior and non-productive habits.*
- *Upon the third notice the student will be required to complete assignments independently for one month. Assignments will be designed to help the student and family progress.*
- *Tuition must still be paid and participation with The Coolnerds will NOT be allowed.*
- *Upon return, one further violation will result in student's expulsion from The Coolnerds with no refund.*
- *Any remaining yearly tuition must still be paid.*

Transportation

Students are expected to behave during every outing with The Coolnerds. There is a separate contract for travel and if any rules are violated, students and parents will be subject to the terms listed in the above behavior policy and charged for any physical damage to our vehicles.

Sickness and Medication

The Coolnerds will practice as much wisdom and caution as possible as we are using our space and family as a place to serve others. We will strive to keep you informed of changes as quickly as possible. This is a month to month contract so if we need to end meeting up, classes will end and parents will assume full responsibility of educating and serving their own families first. We'll work with our families as we all remain consistent, committed, and as flexible as possible. Below are some of the mandates that will guide our classes:

- **Students with contagious illnesses or fever may not attend any activity with The Coolnerds. They must remain home if they exhibit any flu or Covid-19 related symptoms.**
- **Students taking medication at home that cause drowsiness be sent home immediately.**
- **For minor sicknesses, with parents permission, we will offer natural remedies.**
- **Students taking any mind-altering medication for learning or behavior disabilities, mental illnesses, anxiety, depression, etc. will not be allowed to attend The Coolnerds as we are not equipped to handle the various side-effects that can and will occur.**
- **Students must have their temperatures taken and recorded twice daily, upon arrival and dismissal.**
- **Students must wash hands with anti-bacterial soap throughout the day.**
- **EACH family MUST agree to administer elderberry syrup daily as part of regular personal health maintenance.**
- **Students must have a water bottle and drink plenty of water throughout the day. Please do not send drinks other than water for lunch.**
- **Please be sure your student has a nutrition lunch each day. Processed foods, microwaved foods, and even packaged noodles don't add to the optimal health of your child.**

Non compliance with the above mandates will result in immediate dismissal of the student from The Coolnerds.



The Coolnerds Policy Signature Page

By signing below I acknowledge that I read and understand The Coolnerds policies. I have reviewed them with my child/children and they understand The Coolnerds policies as well.

Parent Name (print) : _____

Parent Signature: _____

Parent Name (print) : _____

Parent Signature: _____

Student Name (print) : _____

Student Signature: _____

Student Name (print) : _____

Student Signature: _____

Date: _____

**Return this page only. Keep the policies for your records.*